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MINUTES TO BE APPROVED

**MINUTES OF THE CITY OF WEST JORDAN
BUDGET WORKSHOP**

Tuesday, May 12, 2015

6:00 p.m.

**Community Room, 1st Floor
8000 South Redwood Road
West Jordan, Utah 84088**

COUNCIL: Mayor Kim V. Rolfe, and Council Members Jeff Haaga, Judy Hansen, Chad Nichols, and Sophie Rice. Council Member Ben Southworth arrived at 6:20 pm. Council Member Chris McConnehey was excused.

STAFF: Bryce Haderlie, Interim City Manager; Melanie Briggs, City Clerk; Ryan Bradshaw, Finance Manager; Marc McElreath, Fire Chief; Doug Diamond, Police Chief; Wendell Rigby, Public Works Director; Brian Clegg, Parks Director; Eric Okerlund, Budget Officer; Justin Stoker, Deputy Public Works Director; Dave Murphy, Capital Projects Manager; Craig Frisbee, Utilities Manager; Jim Riding, Facilities Manager; Clint Hutchings, GIS Manager; Tim Peters, Public Service Director; Jeremy Olsen, Assistant to the City Manager; Reed Scharman, Deputy Fire Chief, Clint Peterson, Deputy Fire Chief, and Nate Nelson, City Engineer.

I. CALL TO ORDER

Mayor Rolfe called the meeting to order at 6:03 p.m.

Jeremy Olsen provided a brief update on the recent Citizen Survey that addressed the following issues:

- | | |
|-----------------------|---------------------|
| • City Services | • Conservation |
| • Livability | • Parks Utilization |
| • Larges Issue | • New Amenities |
| • Safety | • Funding Amenities |
| • City Representation | • Enhanced Services |
| • City Information | • Funding Services |

II. DISCUSSION ITEMS

**REPORT AND UPDATE ON THE CITY OF WEST JORDAN'S FISCAL
YEAR 2014-2015 3rd QUARTERLY REPORT**

Ryan Bradshaw reviewed the City's financial Quarterly Report for the 3rd Quarter of Fiscal Year 2014-2015.

**DISCUSSION AND POSSIBLE DIRECTION REGARDING FISCAL
YEAR 2015-2016 BUDGETS**

Ryan Bradshaw reviewed the proposed City Manager's Budget for FY 2015-2016. He addressed the projected Revenues, Expenditures, and the potential use of Fund Balance.

Councilmember Southworth arrived at 6:20 pm

The Council and staff reviewed the following items in detail regarding the proposed budget:

- Additional bond payments
- Increase in employee expenses
- Decrease in operating expenses
- Employee turnover savings
- Revenue projections
- Lease of fleet vehicles
- Timing for purchase of leased vehicles
- Possible green sheets or Council initiatives
- What the percentage should be for the Fund Balance (20%-23%)
- Need for parks staffing
- Address Parks Funding in July (possible increase in fee)

The Mayor and Council expressed their appreciation to the Finance Department for their efforts with the budget, and the simplicity.

Mayor Rolfe stated Ryan Bradshaw predicted there would be a \$4.8 deficit, and he felt there would be a \$1 million surplus next year.

III. ADJOURN

MOTION: Councilmember Haaga moved to adjourn. The motion was seconded by Councilmember Southworth and passed 6-0 in favor.

The meeting adjourned at 7:15 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

KIM V. ROLFE
Mayor

ATTEST:

MELANIE S. BRIGGS, MMC
City Clerk
Approved this 27th day of May 2015